



Arnold Schwarzenegger
Governor

March 16, 2010
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Mr. Ernest B. Dowdy, Executive Director
City of San Bernardino Employment and Training Agency
600 N. Arrowhead Avenue
San Bernardino, CA 92401-1201

Dear Mr. Dowdy:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the City of San Bernardino Employment and Training Agency's (SBETA) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted by Mr. Dave Ajirogi from February 22, 2010, through February 26, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by SBETA with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with SBETA representatives, service provider staff, and ARRA participants. In addition, this report includes the results of our review of sampled case files, SBETA's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

BACKGROUND

For PY 2009-10, SBETA was allocated: \$626,388 to serve 90 adult participants; \$1,471,441 to serve 113 youth participants; and \$795,630 to serve 85 dislocated worker participants.

For the quarter ending December 31, 2009, SBETA reported the following expenditures for its ARRA funded activities: \$119,959 for adult participants; \$921,777 for youth participants; and \$0 for dislocated worker participants. In addition, SBETA reported the following enrollments: 54 adult participants; 56 youth participants; and 59 dislocated worker participants. We reviewed 41 case files for adult, dislocated worker and youth participants enrolled in ARRA funded activities as of February 26, 2010.

PROGRAM REVIEW RESULTS

We conclude that, overall, SBETA is meeting applicable ARRA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is SBETA's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain SBETA's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Mechelle Hayes at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Office

cc: Steven Amezcua, MIC 50
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